



# Small Business

## Entrepreneurship

Certificate

### Program description

Learn the skills required to make an organization successful. Do you want to operate your own business, or want a career that helps manage a company or non-profit organization? Do you like working with numbers and budgets? Want to work in an office environment and assist with administrative tasks? Business is the place for you! [Learn More](#)

### Key advisor

Raegan Copeland,  
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### Program map

The following program map contains recommended courses to complete your degree or certificate. This document does not replace meeting with an advisor. In order to discuss your educational goals and plan, a meeting with an advisor is very important.

#### First block:

Courses: 15 credits	Credits	Complete?
BUSN 155 - Entrepreneurship	3	
BUSN 102 – Entrepreneurial Thinking for Success	5	
BUSN 216 - Business Computer Applications	5	
BUSN 199 - Orientation to Business	2	

#### Action items/milestones

- Declare your program of study/major
- Meet with your advisor to discuss this program map

#### Second block:

Courses: 15 credits	Credits	Complete?
BUSN 160 – Human/Labor Relations	5	
CMST& 101 – Introduction to Communication, OR CMST& 220 – Public Speaking	5	
ACCTG 121 - Practical Financial Accounting	5	

#### Third block:

Courses: 16 credits	Credits	Complete?
BUSN 299 - Business Capstone	1	
ACCTG 124 - Accounting with Quickbooks	5	
BUSN 134 – Principles of Sales	5	
BUSN 165 – Managing Customer Service	5	

#### Action items/milestones

- Meet with your advisor prior to completion of 45 credits